

TOWN OF GERMANTOWN

50 Palatine Park Road, Germantown, NY 12526

Phone: (518) 537-6687 Fax: (518) 537-6001

Visit us on the web at www.germantownny.org

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APPLICATION: BUILDING AND ZONING PERMIT

Date: _____ Tax Map#: _____

Name of Owner: _____

Mailing Address: _____

Phone: _____ Acres: _____

Zoning District: _____

Location of Property: _____

Is any part of the property within a wetland or flood plain? Yes No

Did this plot receive subdivision approval from the Planning Board? Yes No N/A

Is a deed to the property attached? Yes No N/A

Application is to: Alter Construct Erect Extend Remove Repair Use

a structure as follows: _____

Plot width: Front: _____ Rear: _____

Plot depth: Left: _____ Right: _____

Structure: Width: _____ Depth: _____

Height: _____

Structure Setbacks:

Front: _____ Rear: _____

Left: _____ Right: _____

Is this a corner lot: Yes No

Number of Family Units: _____

A plot/site plan showing plot sizes, the structure located on the plot, the sizes of the structure marked, and the setbacks marked is attached? Yes No

Application: Zoning and Building Permit (cont'd.)

Pursuant to the Germantown Zoning Ordinance and the New York State Fire Prevention and Building Codes, the applicant hereby agrees to:

1. Comply with all applicable laws, ordinances and regulations.
2. Supply the names & telephone numbers of all contractors as they are available.

General Contractor & Phone: _____

Est. Cost: _____

Electrical Contractor & Phone: _____

Est. Cost: _____

Plumbing Contractor & Phone: _____

Est. Cost: _____

Heating/Air Conditioning

Contractor & Phone: _____

Est. Cost: _____

3. Upon approval of a building permit, one copy of the permit, together with an approved set of plans and specifications shall be kept on the premises and available for inspection throughout the progress of work.
4. Work covered by the application for a Building Permit may not be started before the issuance of the permit and work may not be performed beyond the point of any required inspection until such inspection is made.
5. Arrange for a required inspection in advance. Call the Code Enforcement Officer assigned to your project at the Town Hall at (518) 537-6687 x-305.
6. No use of the building, in whole or in part, until a Certificate of Occupancy is issued.
7. Have the electrical work inspected by, and a Certificate obtained from, the Board of Fire Underwriters or other approved authority.
8. Water and sewage disposal facilities must be approved by the Columbia County Department of Health. Such approval shall precede the issuance of a Building Permit.
9. Every modular or factory manufactured home shall bear the "Insignia of Approval" issued by the New York State Fire Protection and Building Code Council.
10. Approval for the driveway location must be obtained from the Highway Department.

Application: Zoning and Building Permit (cont'd.)

11. The plans for any commercial building, multi-family residence, or one and two family residence of 1500 sq.feet or more, shall bear the SEAL AND SIGNATURE of the architect or a New York State Licensed engineer.

12. Square feet space: Habitable: Non-Habitable:

13. The fee shall be in accordance with the fee schedule set forth in the Germantown Zoning Ordinance.

14. The Code Enforcement Officer when showing proper credentials and in the discharge of his duties, is hereby given permission to enter any building, structure or premises without interference and without a search warrant, during reasonable working hours.

15. Water and sewage disposal facility plans or confirmation of Soil Tests have been approved by the Columbia County Department of Health and are attached? Yes No

16. Construction and floor plans drawn to scale that you will follow are attached? Yes No

Required Inspections:

1. Proposed structure and driveway location staked out prior to any excavation
2. Footing: prior to concrete
3. Foundation: prior to backfilling
4. Framing: prior to enclosing
5. Electrical: prior to enclosing
6. Plumbing: prior to enclosing
7. HVAC: prior to enclosing
8. Insulation : prior to enclosing
9. Columbia County Health Department and Town approval of septic and water systems: prior to enclosing
10. Final Inspection: prior to issuance of Certificate of Occupancy

I hereby certify that the information I have presented on this application is true and to the best of my knowledge and that I have read and understand all the information provided to me on this application.

Signature of Owner: _____

Date: _____